

# Congregation Member Authorization Form

To make financial gifts to your congregation through *Simply Giving*, complete this form and return it to your church office.

NOTE: Be sure to check with your church office to find out if your congregation is enrolled in *Simply Giving*.



An Automated Giving Program from  
LUTHERAN BROTHERHOOD

Member Name (Please print)	Social Security No.
Member Address	City    State    ZIP
Congregation Name	City    State    ZIP

- New authorization                     
  Change in authorized amount                     
  Change in account

**Frequency**

- Weekly**                      (Will be transferred on Mondays)  
  
 **Semi-monthly**                      (Will be transferred the 1st & 15th of each month)  
  
 **Monthly**                      (Will be transferred on *either* the 1st or the 15th of each month. CIRCLE ONE: 1st or 15th )

**Fund Designation**

- |  |    |   |
|--|----|---|
| 1. General/Operating                       | \$ | <input style="width:95%;" type="text"/> |
| 2. Building                                | \$ | <input style="width:95%;" type="text"/> |
| 3. <input style="width:95%;" type="text"/> | \$ | <input style="width:95%;" type="text"/> |
| 4. <input style="width:95%;" type="text"/> | \$ | <input style="width:95%;" type="text"/> |
| 5. <input style="width:95%;" type="text"/> | \$ | <input style="width:95%;" type="text"/> |
| 6. <input style="width:95%;" type="text"/> | \$ | <input style="width:95%;" type="text"/> |
| <b>Total</b>                               | \$ | <input style="width:95%;" type="text"/> |

(Contributions may be divided among multiple funds. Contact your church office or see intro letter for details.)

Start Date:
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\*If no date is filled in, the first transaction will take place on the next applicable date upon completion of your enrollment in *Simply Giving*.

Please take my contribution directly from my:

- Checking Account** (attach a voided check)                     
  **Savings Account** (attach a savings deposit slip)  
 **Lutheran Brotherhood OPTIMUM® Account** (attach an investment ticket)

Routing No. (between these symbols I: I:)	Account No.
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I authorize my congregation to process debit entries to my account. I have attached a voided check, savings deposit slip or investment ticket. This authority will remain in effect until I give reasonable notification to terminate this authorization.

Authorized signature on my account

<b>FOR CHURCH OFFICE USE ONLY</b>	Congregational Code:	Member Code/Envelope Number:	Date:
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**Attach voided check, savings deposit slip or investment ticket.**

(See instructions.)

## INSTRUCTIONS

1. Complete the personal and congregational name and address information.
2. Designate whether this is a new authorization, a change in amount or a change in account.
3. Select frequency of contribution. (If selecting monthly, also circle on which date you want the transaction to occur—1st or 15th.)
4. Allocate total contribution by specific fund. (Contact your church office for details.)
5. Designate the date on which you want the first transaction to be processed. The church office must receive this form at least two weeks prior to the start date. If no date is filled in, the first transaction will take place on the next applicable date upon completion of your enrollment in *Simply Giving*.
6. Designate account type, routing number and account number.
7. Sign on the authorized signature line.
8. If this is a new authorization or change in account, attach voided check, savings deposit slip or investment ticket to this form.
9. Return completed authorization form to your church office.